



P: (02) 8488 2350
E: pjseq@gallagherhotels.com.au
W: www.pjseq.com.au
A: 1 Bent Street,
Moore Park NSW 2021

PJ GALLAGHER'S – ENTERTAINMENT QUARTER



At PJ's EQ we can manage every aspect of your event, whether it is a birthday celebration, special event, corporate launch or drinks. We have a range of menus for sit down or cocktail style events, and are flexible when it comes to meeting your needs. To arrange a time for a site inspection or to make a booking, call our team on (02) 8488 2350 or email pjseq@gallagherhotels.com.au

We look forward to working with you to create an event that is truly memorable!

GROUND FLOOR

The ground floor Terrace areas can be hired exclusively with no room hire rates or minimum spends applicable. Enquire within.

LEVEL ONE

PJ's EQ's exclusive 1st Floor room can cater for up to 180 for cocktail styled events or 90 guests for a Sit Down styled event. With spacious high ceilings and natural light overlooking the Entertainment Quarter, this space is suitable for any type of event.

Room Hire Rates 1st Floor- \$300.00 AM SESSION \$400.00 PM SESSION



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CANAPE PACKAGES

EVENT PACKAGE ONE \$25pp - 4 Bronze canapés

EVENT PACKAGE TWO \$28pp - 4 Bronze and 2 Silver canapés

EVENT PACKAGE THREE \$32pp - 2 Bronze, 2 Silver and 2 Gold canapés

EVENT PACKAGE FOUR \$38pp - 2 Bronze, 2 Silver, 2 Gold canapés and 1 Fork Food Item

EVENT PACKAGE FIVE \$42pp - 2 Bronze, 3 Silver, 2 Gold canapés and 1 Fork Food Item

EVENT PACKAGE SIX \$48pp - 2 Bronze, 2 Silver, 3 Gold canapés and 1 Fork Food Item

EVENT PACKAGE SEVEN \$55pp - 3 Bronze, 2 Silver, 3 Gold canapés, 1 Fork Food and 1 Dessert

All packages come with bread and dips on arrival. Minimum of 20 guests on all canapé packages

BRONZE

Baked Ricotta, Pumpkin, Pine Nut Tartlet **V**
 Beetroot & Goats Cheese Tartlet **V**
 Vegetarian Spring Rolls & Poon Chun **V**
 Margarita Wood fired Pizza Square **V**
 Baby Mozzarella, Tomato, Basil & aged balsamic **V GF**
 Corn Fritter, Harissa Puree **Vegan**
 Mini Gourmet Beef Pie
 Satay Chicken Skewer **GF**
 Buffalo Wings & Ranch Dressing **GF**
 Mini Homemade Sausage Rolls

GOLD

Gruyere & Corn Croquettes **V**
 Salt & Pepper Silken Tofu **Vegan**
 Haloumi Burger, relish & pesto **V**
 Little Crab Finger Sandwiches
 Natural Oysters **GF**
 Salmon Tartlet, crème fraîche, roe & chive
 Peking Duck Pancake
 Tempura Prawn, Wasabi Mayo
 Beef Tataki Roll, Daikon & Carrot
 Shepherds Beef Pie
 Southern Fried Chicken Slider
 Mini Beef & Cheese Slider

SILVER

Mushroom & Porcini Arancini **V**
 Eggplant Tacos **Vegan**
 Zartaar Haloumi & Honey **V GF**
 Chilli Prawn & Coriander Twists
 Salt & Pepper Squid **GF**
 Pico De Galo Chicken on Corn Chip **GF**
 Pork Belly Bites, Lime & Lemongrass **GF**
 Lamb Kafta with Tzatziki Dip **GF**
 Home Made Meat Ball & Provençal Sauce

FORK FOOD

Bang Bang Chicken & Noodle Salad
 Caesar Salad
 Pumpkin, Pinenut, Chèvre, Rocket Salad **V**
 Vegan Curry & Jasmine Rice **Vegan**
 Orzo, Ratatouille & Lamb Ragu **GF**
 Battered Fish & Chips
 Steak & Guinness Pie, Pea Mash

DESSERT ITEMS

Vanilla Brulee
 Chocolate Pots De Creme
 Banoffee Pot
 Mini Tartlet Selection



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SHARE PLATTERS - \$175.00

Perfect for groups of smaller gatherings to enjoy a tasty nibble! Each platter serves 8 – 10 guests

PLOUGHMANS

Chorizo, Smoked Ham, Beef Pies, Pickled Onions, Vintage Cheddar, Chutney & Baked Breads

FISHERMANS

Fish Goujons, Smoked Trout, Remoulade, Blinis, Baked Breads, Horseradish Crème Fraiche & Herbs

ANTIPASTO

Prosciutto, Salami, Chorizo, Char Grilled Veggies, Chilli & Feta, Caper Berries & Baked Breads

ORIENTAL

Vegetarian Spring Rolls, Steamed Prawn Gow Gees, Korean Fried Chicken, Asian Slaw, Poon Chun & Soy Sauce

WOODFIRED PIZZA SLABS - \$45.00

Each pizza serves approximately 20 pieces

MARGARITA

Buffalo Mozzarella, Basil & Tomato

HALOUMI

Roasted Vegetables, Oregano, Pine nuts, Baby Rocket, & Pesto

CHIPOTLE CHICKEN

Chipotle Chicken, Roast Peppers, Corn & Sour Cream

PEPPERONI

Pepperoni, Buffalo Mozzarella & Tomato

HAWAIIAN

Ham, Pineapple & Buffalo Mozzarella

Vegan Pizza upon Request



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CONFERENCE PACKAGES *Please supply your own cabling & adapters. Venue has VGA inputs.

PJs EQ is also an ideal venue for corporate events such as:
 Training Days | Meetings | Launches | Lectures | Workshops | Presentations

MORNING / AFTERNOON PACKAGE - \$20.00 per person per day

- Room Hire:** Price depends on the Function Room booked
- Audio Visual:** Projector & Screen* / Microphone / Complimentary Wi-Fi
- Available All Day:** Mints, Chilled Water, Freshly Brewed Coffee & Tea Selection
- Morning / Afternoon Tea:** *Please choose:* Assortment of Mini Muffins **or** Pastries

WORKING LUNCH PACKAGE 1- \$45.00 per person per day

- Room Hire:** Price depends on the Function Room booked
- Audio Visual:** Projector & Screen* / Microphone / Complimentary Wi-Fi
- Available All Day:** Mints, Chilled Water, Freshly Brewed Coffee & Tea Selection
- Morning Tea:** Assortment of Pastries with Butter & Jam
- Lunch:** **Fresh Mini Gourmet Baguettes:**
 Char Grilled Vegetables with Creamy Goats Cheese & a Pesto Sauce
 Grilled Chicken & Celery with Mayo
 Leg Ham, Cheddar Cheese, Avocado, Fresh Tomato & Mustard
- Lunch Beverages:** Fresh Orange Juice & Soft Drinks
- Afternoon Tea:** Biscuit Selection

WORKING LUNCH PACKAGE 2- \$55pp per person per day

- Room Hire:** Price depends on the Function Room booked
- Audio Visual:** Projector & Screen* / Microphone / Complimentary Wi-Fi
- Available All Day:** Mints, Chilled Water, Freshly Brewed Coffee & Tea Selection
- Morning Tea:** Assortment of Pastries with Butter & Jam
- Lunch:** **A selection of 3 Choices from our Seasonal Bistro Menu. Please ask your Function Coordinator for the current menu options.**
- Lunch Beverages:** Fresh Orange Juice & Soft Drinks
- Afternoon Tea:** Cheese & Biscuits & Petit Fours



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BEVERAGES

There are three options for beverage service at your function.

1. **Bar Tab** - Nominate the amount you wish to spend on drinks, and let us know what beverages you would like made available to your guests
2. **Cash Bar** - Guests pay for their own beverages
3. **Beverage package** - All guests are on a per person package for unlimited alcohol for the designated time (see below for prices).

Premium Package

Beers – All Australian Local Tap Beer, Boags Light, Tooheys New, Tooheys Extra Dry

Wine - Austin Chardonnay, PJ's SSB, Sophia Sauvignon Blanc,
 Jacks Cabernet Merlot, & Bubbly, Sparkling Wine

Non Alcoholic - Fresh Juices, Mineral Water & Post Mix Soft Drinks

Deluxe Package

Beers - All local tap beers plus Hahn Super dry & Heineken

Wine - Austin Chardonnay, PJ's SSB, Sophia Sauvignon Blanc,
 Jacks Cabernet Merlot & Bubbly Sparkling Wine

Non Alcoholic - Fresh Juices, Mineral Water & Post Mix Soft Drinks

Premium Package

2 Hours pp	\$48.00
3 Hours pp	\$60.00
4 Hours pp	\$80.00

Deluxe Package

2 Hours pp	\$52.00
3 Hours pp	\$68.00
4 hours pp	\$84.00



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FUNCTION DETAILS FORM

In order to make the organisation of your function a little easier, you can fill out the form below with the details of your function, scan & email to pjseq@gallagherhotels.com.au Once it has been received, we will prepare a running sheet that outlines all details and costs for the event and send it back for your approval.

Contact Person: _____

Phone Number: _____ Email: _____

Function Name/Occasion: _____ Guests: _____

Function Date: _____ Start: ____:____ Finish: ____:____

Type of Function: _____

Room (Tick): RIGHT TERRACE LEFT TERRACE

 FIRST FLOOR

Preferred Room set up: _____

Menu choice: _____

Canapé Selections: _____

Dietary Requirements: _____

Beverages (Tick): Cash bar Tab Beverage Pack # _____

Beverage Restrictions: _____

Beverage Limit: _____

Special requests: _____



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CREDIT CARD AUTHORISATION

TODAY'S DATE: / /

FUNCTION NAME: DATE: / /

PREFERRED MAILING ADDRESS:

COMPANY:

CONTACT PERSON:

PHONE: FAX:

EMAIL ADDRESS:

ROOM BOOKED:

TIMES: AM PM NO'S ATTENDING:

CARDHOLDERS NAME

CARD TYPE: AMEX M/C B/C VISA
 (Please circle)

CARD EXPIRY DATE:

AUTHORISED SIGNATURE:

I hereby authorize the PJ's EQ to charge my deposit
 & the outstanding amount as agreed on the run sheet & in the
 Terms & Conditions



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TERMS & CONDITIONS FORM

Deposit, prepayment and Confirmation of Bookings

- To confirm a function booking, a standard fee of \$500.00 is required as deposit along with the credit card authorization and terms and conditions forms completed and signed. (Credit authorization forms should be completed with the c/card details of the person responsible for the entire payment or balance)
- Should the above mentioned forms and deposit not be received by the due dates, PJ's reserves the rights to cancel all reservations held on the client's behalf.
- **Minimum numbers of guests must be confirmed 7 days prior to the function.**
- PAYMENT IS REQUIRED AT THE DURATION OF YOUR EVENT. Invoicing is only permitted if credit facilities have been established with PJ Gallagher's Irish Pubs

End of Function procedures

- If the function extends beyond designated times, an additional late fee plus extra staff costs will be charged to the final bill.
- All decorations & goods must be taken down at the conclusion of an event.
- A cleaning levy will apply if the room is left in need for professional cleaning.

Cancellation

- If cancellation occurs within 2 weeks prior to the event date, 25% of the deposit will be refunded.
 - If cancellation occurs within 7 days prior to the event date, the client will be charged 100% of the food costs
- If cancellation in November & December, the deposit is forfeit.

Loss or Damage to Property

- The client shall remain responsible at all times for any loss or damage to the property of the Hotel caused by the client, guests & invitees
- We are extremely careful when looking after guests and their property. Unfortunately, we cannot take responsibility for the damage, or loss of items belonging to guests before, during and after a function.

Disorderly Conduct

- The client shall conform to the requirements of Local Government Acts & PJ's policies and will be liable for any breach of these.
- The management of PJ's reserves the right to remove patrons attending functions from the premises for unruly behaviour/ dress regulations and/or showing signs of intoxication as determined at management's discretion or by RSA regulations.
- Bucks parties and similar functions are at the sole discretion of management and the Hotel reserves the right to cancel any such bookings

Children

- The client also undertakes to ensure that children are supervised by a parent or LEGAL guardian at all times. It is illegal to serve alcoholic beverages to any person under 18 years of age and the Hotel reserves the right to request suitable identification.

Unforeseen Circumstances

- In the event of inability to comply with any of the provisions of this contract by virtue of any cessation or interruption of electricity or gas supplies, plant or equipment failure, unavailability of food items, other unforeseen contingency or accident, the Hotel reserves the right to cancel any booking or refund any deposit without notice.
- Should the room/s reserved be unavailable, we reserve the right to substitute similar venues. Every effort will be made to advise you in advance.

Agreement

I hereby agree to the terms and conditions outlined above and I am aware the information supplied may be used in follow up communications.

Signed: _____ Date: _____

Print Name: _____